

# Bailey Middle School



**2020-2021**

**Together, We Are Bailey Middle School**

*A place where one person is not more  
important than any other person*

Dear Students and Parents,

I'd like to take this opportunity to welcome all new and returning families to the 2020 - 2021 school year at Bailey Middle School. I hope that you've had an enjoyable summer, and that you are ready to take on the 2020-2021 school year.

I know I can speak on behalf of the entire staff at Bailey when I say that we are honored to become an extended part of your family over the next year or two. Our goal for this year will be to have a positive impact on our students lives educationally, emotionally, and socially in order to set up each child with a strong foundation for his/her educational careers both inside and outside of the classroom.

We will do our best as a staff to not only provide a challenging academic program, but to provide a secure, safe, and caring environment for students to access that program.

It is our hope at Bailey to form a strong bond with each child's family. Together we will become Bailey Middle School. We will fill it up with our collective celebrations and successes. We will work together to overcome any obstacles and challenges that may stand in our way. At Bailey, one person is not more important than any other person. Always remember that TOGETHER, WE ARE BAILEY!

Education at Bailey will have a "different look" due to our new "temporary" way of life. As we navigate our way through these scary times, we will work together inside and outside of our classrooms, with the safety of students and staff our number one priority. Please take the time to read this informational packet. It has some very important information for all Bailey Middle School families.

Sincerely,

Robert Bohan

# MASKS ARE A MUST

- Masks **MUST** be worn on the bus at **ALL TIMES**.
- Masks **MUST** be worn in school at **ALL TIMES** unless otherwise advised.
- Parents are strongly encouraged to provide 'extra' masks for their child.
- Masks can be removed when drinking water and when adequate social distancing can be maintained such as outdoor gym and outdoor instruction.
- Mask breaks will be scheduled throughout the day.
- Remember wearing a mask helps **YOU** and others around you.



**WEAR A CLOTH FACE COVERING  
TO HELP SLOW THE SPREAD**

Along with social distancing, wear a cloth face covering when you are in a community setting to avoid transmitting disease to others.

**Cloth face coverings should:**

- fit snugly but comfortably against the side of the face
- be secured with ties or ear loops
- include multiple layers of fabric
- allow for breathing without restriction
- be able to be laundered and machine dried without damage or change to shape



**Public Health**  
Prevent. Promote. Protect.  
Shelby County Health Department

## **BREAKFAST/LUNCH & WATER**

- Take home lunches, along with breakfast for the next day will be delivered to classrooms near the end of the day.
- Breakfast/lunch must be taken home. Students may not eat in school, or on the school bus.
- Due to the closing of communal water fountains, students will be allowed to bring water bottles from home for use throughout the day. Parents are encouraged to place an extra water bottle in their child's backpack.



## **SECURITY OFFICERS**

- Additional security officers will be on site to assist with a student arrival/departure
- Security officers will be placed by student bathrooms. One student at a time will be allowed in a bathroom

## **MEDICAL**

- Additional Nurse/Medical Staff has been assigned to the building
- There will be an additional nursing station if needed for students



**School  
Nurse**

## **CLASSROOM DESIGN**

- Most tables and group seating have been removed from classrooms to provide more space for the separation of desks and increased social distancing.
- Desks, laptops, and supplies will be assigned to each student to greatly reduce the sharing of any materials.
- Students have been placed into cohorts. A cohort refers to a group of students that will enter a class together and remain together throughout the day.
- Academic teachers will move from classroom to classroom. Students will not be changing classes.
- Special area teachers will push into the classroom in order to support the same student groups.
- PE, band, and chorus will be held outdoors whenever possible.
- Classroom teachers may utilize outdoor space when possible.
- Hallways have been clearly marked for social distancing protocols when students are walking to the outdoors.
- \* Student lockers will not be used. Students will keep their belongings with them at their desks in their cohort classroom.

## CLEANING

- Eliminating the serving of meals throughout the course of the day will free up custodians to spend more time cleaning occupied school spaces
- Part time cleaners have been secured by CARES funders
- These additional cleaners will be responsible for high touch point areas such as bathrooms and doorknobs
- Our half day shortened schedules will allow the night custodians to come in earlier and overlap with the day custodians
- Overlap will allow for a more thorough daily cleaning procedure



## ACADEMIC SUPPORT

- \* Special Education, Reading, and Math support will “push in” to classrooms to ensure minimal daily student movement
- \* Support staff may also utilize larger areas of the school such as the library media center, EL room, cafeteria AP room, gymnasium, or even outdoors to provide student support
- \* Plexiglass, face shields, and/or clear barriers may be used to provide additional protection during instruction





## **ASSEMBLIES / SCHOOL EVENTS**

In the interest of best safety practices, ALL LARGE MEETING events are cancelled until further notice

- \* PTA meetings will be held virtually/remotely
- \* Parent meetings will also be held virtually via video conferencing platforms like ZOOM, Google Meet, or phone conferences when possible
- \* In certain instances, exceptions can be made with the approval of the administration and/or the superintendent



## TECHNOLOGY

- \* Each student will be assigned a laptop device for personal daily use in the classroom.
- \* This will not only ensure 'no sharing' of devices, but also promote online interaction and academics should the district need to shift to an alternate learning model.
- \* In the interest of safety, less materials will go back and forth from home to school to home

**STUDENTS AND THEIR FAMILIES WILL BE RESPONSIBLE FOR THE TECHNOLOGY LOANED TO BY THE WEST HAVEN BOARD OF EDUCATION AND BAILEY MIDDLE SCHOOL.**



## VISITORS

- \* Only essential staff/employees will be allowed into Bailey Middle School at this time
- \* Classroom observations/visits are postponed until further notice
- \* Any visitors allowed in to Bailey must wear a mask



# **ARRIVAL**

## **Buses**

- \* Students will exit their bus, and enter the building through the front entrance. From there, students will walk directly to their cohort classroom.

## **Walkers/Drop offs**

- \* Students will use the soccer field side entrance. Students should be dropped off between 7:40AM and 7:45AM. Students will enter the building and will walk directly to their cohort classroom.

## **DISMISSAL**

- \* Walkers and pick ups will be dismissed at approximately 12:05PM. Students will exit to the soccer field side parking lot.
- \* Buses will be called in order of arrival. Students will move from their cohort classroom and exit through the front entrance and board their bus.